

Approved For Release 2008/06/03 : CIA-RDP86-00735R000100130005-5

2nd Qu. 83

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## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

DDA Quarterly Briefing for Project SAFE

02 MAY 1983

FROM:  EXTENSION  NO. OL 13288-83 STAT  
 C/HEB/RECD/OL  
 3E24 Headquarters  DATE 22 April 1983 STAT

TO: (Officer designation, room number, and building) DATE OFFICER'S INITIALS COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. C/RECD/OL <input type="text"/>	RECEIVED 5/	FORWARDED 6/2	R E C D JC
2.			DC
3. C/P&PS/OL <input type="text"/>			EX
4.			SA
5.			C/REB
6.			RO
7.			C/FEngB
8.			PE
9.			C/HEB
10.			PE
11.			FILE
12.			
13.			
14.			
15.			

22 April 1983

MEMORANDUM FOR: Chief, Plans and Programs Staff, OL

VIA: Chief, Real Estate and Construction  
Division, OL

FROM: [redacted] STAT  
Chief, Headquarters Engineering Branch,  
RECD/OL

SUBJECT: DDA Quarterly Briefing for Project SAFE

This is to advise that [redacted] will be the STAT  
briefing officer for the site construction work for Phase  
II of Project SAFE at the DDA Management By Objective (MBO)  
quarterly briefing.

[redacted] STAT

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Office: Logistics

Objective Statement: Construct Transformer Vault, Headquarters

Responsible Officer: [redacted]

Significant Funding An [redacted] FY 83

Quarter Ending: 31 March 1983

O — Scheduled

X — Actual

STAT

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Receive DDA construction approval. 2. GSA completes design. 3. Forward construction Work Order to GSA for project estimate. 4. Receive GSA estimate and implementation schedule.				X	0			0		0		

Office: Logistics

O — Scheduled

Objective Statement: Install Two Electrical Feeders, Headquarters

X — Actual

Responsible Officer: \_\_\_\_\_

STAT

Significant Funding Amount: \_\_\_\_\_ FY 83

STAT

Quarter Ending: 31 March 1983

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Receive DDA approval. 2. Forward Work Order to GSA for design and construction estimate. 3. Receive GSA estimate and implementation schedule.				X	0		OX			0		

Office: Logistics

Objective Statement: Construct Northside Utility Lines

Responsible Officer: [REDACTED]

Significant Funding A[REDACTED] FY 83

Quarter Ending: 31 March 1983

O — Scheduled

X — Actual

STAT

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Notice to Proceed.	OX											
2. Construction period.	OX											
3. Construction Stopped - change location of lines to avoid new building construction.						X						
4. Redesign location and connection of lines to new building.							0		0			
5. GSA receives approval for changing the location of the lines from Congress.									0			
6. Resume construction. (Construction continues into March-April 1984.)										0		

STAT

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Office: OL/RECD

Objective Statement: Complete Renovations for Occupancy

Responsible Officer: [redacted]

Significant Funding Amount: [redacted] FY 83

Quarter Ending: 31 March 1983

O — Scheduled

X — Actual

STAT

STAT

STAT

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Lease and renovation of [redacted]												
Requirements drawings complete and delivered to contractor.							OX					
Contractor prepares working drawings and advises cost estimate for renovations									0			
Independent contractor validation of cost estimates										0		
Renovation complete										0		*

\* See attached narrative

Office: OL/RECD

Objective Statement: Complete renovations for occupancy of 30,000 sq. ft.

Responsible Officer:

Significant Funding A  FY 82  FY 83

Quarter Ending: 31 March 1983

O — Scheduled

X — Actual

STAT

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STAT

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Lease and renovation of <input type="text"/>												
Renovation begins			OX									
Renovations complete					0	-----	OX					

Office: Logistics

Objective Statement: Replace/Install Isolation Valves, Headquarters

Responsible Officer:

Significant Funding Area:  FY 83

Quarter Ending: 31 March 1983

O — Scheduled

X — Actual

STAT

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Receive DDA approval. 2. Forward Work Order to GSA requesting implementation by Change Order to Northside Utility Lines Project				X	0			OX				

Office: Logistics

O — Scheduled

X — Actual

Objective Statement: Install Central Vacuum Pump, Printing & Photography Bldg.

Responsible Officer: [ ]

STAT

Significant Funding A [ ] FY 83

Quarter Ending: 31 March 1983

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Receive DDA approval.				X	0							
2. Forward Work Order for Design Construction to GSA.						OX						
3. Receive GSA estimate and implementation schedule.											0	

Office: OL/RECD  
Objective Statement: Facility Study  
Responsible Officer: \_\_\_\_\_  
Significant Funding Amount: \_\_\_\_\_ FY 83  
Quarter Ending: 31 March 1983

O — Scheduled  
X — Actual  
STAT  
STAT  
STAT  
STAT

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
Continue to solicit and evaluate architect-engineer qualifications with particular emphasis on warehouse and logistical system design.												
Develop Scope of Work								0				
Proposal Requirement Date									0			
Award Phased Study Contract										0		

Office: Logistics

O — Scheduled

Objective Statement: Construct Chilled Water Risers, Headquarters

X — Actual

Responsible Officer:

STAT

Significant Funding A:  FY 83

Quarter Ending: 31 March 1983

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Receive DDA approval. 2. Forward Work Order to GSA. 3. Receive GSA estimate and implementation schedule.				X	0		X	0			0	

Office: OL/RECI  O -- Scheduled  
Objective Statement: Investigate Establishment of Periodic Engineering Inspection  X -- Actual  
Responsible Officer: None of Worldwide Agency Facilities  
Significant Funding Amount: \$ None FY \_\_\_\_\_  
Quarter Ending:

Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
No funds No action No plans No personnel												

Office: OL/RECD

— Scheduled  
 — Actual

Objective Statement: Support to O.C. Data Distribution and Word Processors

Responsible Officer: \_\_\_\_\_

Significant Funding Amount: \$ \_\_\_\_\_ FY 83  
Quarter Ending: 31 March 1983

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Activities Planned	Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Provide electrical service				OX	--	--	--	--	--	--	--	--
2. Provide mechanical alterations				OX	-	--	--	--	--	--	--	--
3. Provide air balancing					OX	--	--	--	--	--	--	--
4. Install Summer/Winter thermostats									0			
5. Upgrade electrical service in congested areas.				OX	--	--	--	--	--	--	--	--